The 2012 SAIR Annual Business and Awards Breakfast meeting was called to order at 8:00am and followed by a welcome to attendees by President Denise Gardner (University of Tennessee).

**Secretary’s Report**
The minutes of the 2011 SAIR Annual Business Meeting and Awards Breakfast were presented to the membership by Secretary Sara Gravitt (Wake Forest University). The minutes were approved with no changes upon a motion by Michael Matier (Baylor University). The motion was seconded by Lee Sanders (Southern Arkansas University Tech).

**Treasurer’s Report**
Treasurer Bethany Bodo (Radford University) reported the number of attendees for the current conference totaled 410. Florida had the most attendees numbering 67, Georgia with 56, Texas with 41 and Alabama with 40. This year there were a few attendees from outside the United States. Bethany reported that revenue from exhibitors and sponsors was approximately $50,000 and anticipates third quarter financial statements to be distributed in two to three weeks.

**Audit Committee Report**
The Audit Committee Chair, Karen Gentemann (George Mason University) was unable to attend the conference. Ross Griffith (Wake Forest University) delivered the results of the 2011 financial review. The Audit Committee communicated their review via e-mail. The Audit Committee members were Karen Gentemann (George Mason University), Ross Griffith (Wake Forest University and Michelle Hall (Southeastern Louisiana University).

The Committee found numerous instances of discrepancies when examining various documents. These discrepancies were either resolved through emails from Bethany Bodo (Radford University), current SAIR treasurer and Ruth Salter (Bainbridge College), past treasurer, or they were deemed minor and not noteworthy. The recommendations are being addressed by Bethany Bodo, Treasurer, and the SAIR Board.

**Past President’s Report**
- **Nominating Committee Report**
  Immediate Past President Ike Ikenberry (Belmont University) recognized and thanked the members of the 2012 nominating committee. The SAIR membership voted the following as newly-elected officers and nominating committee: Vice President/President-Elect/Program Chair – Mary Harrington (University of Mississippi), Secretary - Lisa Lord (University of Louisiana at Lafayette), Member-at-Large Lee Sanders (Southern Arkansas University Tech) and Member-at-Large Andrew Luna (University of North Alabama) and Nominating Committee members – Donald Boeckman (Southeastern Louisiana University), Nijya Bryant (Savannah State University), Nancy Floyd (University of South Carolina), Michelle Hall (Southeastern Louisiana University) and Denise Young (North Georgia College and State University).

- **Future Conference Sites**
  Ike Ikenberry (Belmont University) announced that SAIR 2015 will be held October 11-13 at the Hyatt Regency Savannah, Georgia.

**2012 SAIR Conference Report**
Vice President/President Elect/Program Chair Kathleen Morley (Baylor University) thanked everyone for attending and contributing to the conference. She thanked the staff at The Grand Floridian acknowledging the facility has been great. Kathleen thanked SAS as the sponsor of the 2012 Award Breakfast and encouraged attendance at the sessions after the Business Meeting adjourns.

President Denise Gardner (University of Tennessee) reminded attendees that the conference evaluation would be conducted post-conference and electronically this year. She encouraged attendees to complete the evaluation so results can be considered in planning and decision making. Denise discussed increasing costs of conferences and announced there would likely be a registration increase in the future to cover these increasing expenses. She explained that a sub-committee from the SAIR Board will review other organizations costs and consider these details in recommendations for future conference registration fees.

**Recognition of Travel Grant Recipients and William Fendley Newcomer’s Grant Recipient**
Travel Grant Chair Lisa Lord (University of Louisiana at Lafayette) recognized the 2012 Travel Grant Award Recipients as follows: Annette Cederholm – Snead State Community College, Allison Danforth – University of Texas at Austin, Julie Hensel – Shorter University, Katie Read – Hollins University and Virginia Tech, Catrice Reese – Kentucky Community and Technical College System, Shawn Wakefield – Murray State College, Laura Yates – Sowella Technical Community College. The Bill Fendley Travel Grant was awarded to Brenda Turner – Faulkner University, and the Larry Jones Graduate Student Travel Grant was awarded to Austin Ryland – University of Alabama.
Awards
Julianna Proctor (University of Alabama) announced winners of the various awards:

2011 SAIR Best Paper Award had eight submissions and was judged by Matthew Campbell (Auburn University), Ross Griffith (Wake Forest University), Daina Henry (College of William & Mary), and Alicia Weaver (University of Alabama). The 2011 SAIR Best Paper Award was given to Dr. Sandra Nicks Baker, Karen J. Price, and Mary Heuser (Belmont Abbey College) for their paper: “Measuring students’ engagement on campus: Are the NSSE benchmarks an appropriate measure of adult students’ engagement?”

2012 SAIR Best Electronic Fact Book Award had eleven submissions and was judged by Matthew Campbell (Auburn University), Edwin Litolff (University of Louisiana System), Kathy Sykes (Bob Jones University), Damon Wade (Elizabeth City State University), and Mary Zamon (George Mason University). The 2012 SAIR Best Electronic Fact Book Awards were: First Place: Georgia College and State University, Second Place: University of Alabama, Third Place: University of Georgia.

2012 SAIR Best Institutional Research Website Award had eleven submissions and was judged by Matthew Campbell (Auburn University), Edwin Litolff (University of Louisiana System), Kathy Sykes (Bob Jones University), Damon Wade (Elizabeth City State University), and Mary Zamon (George Mason University). The 2012 SAIR Best Institutional Research Website awards were: First Place: University of Memphis, Second Place: University of Texas at San Antonio, Third Place: University of South Carolina.

2012 SAIR Best Printed Fact Book award had six submissions and was judged by Jenny Hartness (Mississippi State University), Emily Saleh (Louisiana Board of Regents), Lee Sanders (Southern Arkansas University Tech), and Heidi Watts (University of Central Florida). The 2012 SAIR Best Printed Fact Book awards were: First Place: Radford University, Second Place: University of Georgia, Third Place: Florida State University.

2012 SAIR Best Mini Fact Book had eight submissions and was judged by Jenny Hartness (Mississippi State University), Emily Saleh (Louisiana Board of Regents), Lee Sanders (Southern Arkansas University Tech), and Heidi Watts (U Central Florida). The 2012 SAIR Best Mini Fact Book awards were: First Place: Florida State University, Second Place: Georgia Institute of Technology, Third Place: Florida Atlantic University.

Since there were no nominations in the Service Awards category, the James Montgomery Outstanding Service, Distinguished Member, and Unsung Hero awards were not awarded in 2012.

AIR 2013 Invitation
SAIR member, Sandi Bramblett (Georgia Institute of Technology), AIR Vice President, recognized the long history of SAIR members involved at all levels of service within AIR. Sandi personally invited all SAIR members to attend the 2013 AIR Forum May 18-22 in Long Beach, CA. She also encouraged participating in the Call for Proposals which is currently open through October 29. SAIR members were also encouraged to consider volunteering for service in AIR as nomination period is open. Sandi also announced the AIR Forum would return to Orlando in 2014 at the Rosen Shingle Creek Resort.

Recognition of SAIR Board Members
Denise Gardner (University of Tennessee) recognized members of the board rotating off their terms and offered appreciation of service of Donald Cunningham (University of Tennessee) Member-at-Large, Lisa Lord (University of Louisiana at Lafayette) Member-at-Large, Sara Gravitt (Wake Forest University) Secretary, and Past President Ike Ikenberry (Belmont University). Each member rotating off the board was presented with a plaque in appreciation for their service to SAIR. Denise also welcomed the new SAIR Board members, thanked Past Presidents and SAIR Dinosaurs for all they have done to help her and the organization. Denise also recognized SAIR Dinosaurs Ike Ikenberry (Belmont University) and John Kalb (Southern Methodist University) in their retirement. In closing, Denise thanked Kathleen Morley (Baylor University) and the SAIR Board for success in the 2012 SAIR Conference.

SAIR 2013 in Memphis, Tennessee
Mary Harrington (University of Mississippi), incoming Vice President and Program Chair and Gary Donhardt (University of Memphis), Local Arrangements Chair invited attendees to the 2013 SAIR Conference, October 5-8.

Adjourn
Denise Gardner, President, adjourned the meeting at 8:50am.